

## Form for Nomination of Chief Data Officer

<Smart City Name>, <State Name>

<Place>

Dated, ---- /----/-----

### OFFICEMEMORANDUM

Subject: Nomination/Change of Nomination of Nodal Officer to function as Chief Data Officer for the <Smart City Name>, <State Name> per as per National Data Sharing and Accessibility Policy (NDSAP).

1. <Name, Designation (Post)> has been nominated as Nodal Officer to function as Chief Data Officer for the purposes of coordinating and facilitating the release of datasets from <Smart City Name>, <State Name> on Smart Cities Open Government Data (OGD) Portal (<https://smartcities.data.gov.in>) as per NDSAP. The details of <Name, Designation (Post)> are as under:

Name:	
Designation:	
City:	
State:	
Department:	
Postal Address (Office):	
Phone(office):	
Fax(Office):	
Mobile No.:	
NIC Email Address:	
Other Email Address:	

2. Sh. < Name>, <Designation> who was earlier nominated as Chief Data Officer <Reason of change of nomination (for e.g. has transferred, superannuated, promoted etc.) >.
3. This is issued with the approval of the <Nominating Authority's Designation>.

(Name)

(Designation of the Nominating Authority)

To,  
Sh. Kunal Kumar, IAS  
Jt. Secretary and Mission Director  
Smart Cities Mission, M/o HUA, New Delhi  
Govt. of India. Ph. +91-11-23062028/+91-11-23063255

(Note: Signed copy of nomination can also be sent to [ndsap@gov.in](mailto:ndsap@gov.in) for expediting the process)